



Regional Service Council Minutes Region # 14

Meeting Date: 11-21-2006

Meeting Location: Bartholomew Co. DCS Conference Room

Council Members Present: Ruthi Alewine, Helen Jackson, LaDonna Simpson, Jack Tandy, Alfredo Salazar, Cindy Doyle-Winslow, Heather Mollo, Mark Loyd and Michael Williams.

Council Members Absent: Dennis Carmichael, Mary Medler

Others In Attendance: Jeremy O'Conner, Gibault Inc.; Julie Stewart, Karla Davis, Janice Klein from Children's Bureau Inc. CPCS; Kelly Ulreich, Columbus Behavioral Center; Greg Edie, Whites Family Service; & Kelly Bauermeister, Quinco; Sarah Sullivan, Fountain Consulting.

Meeting Minutes

Meeting Called to Order at: 8:35

1. First Order of Business Summary of Discussion: Changes in membership. Mary Medler has taken the position of DFR Regional Manager. Laura Gentry, Johnson Co. Director will be taking Mary's place on Council.

2. Second Order of Business Summary of Discussion: Follow-up on Strategic Planning Session. At the session in October, RSC members went over county-specific information in the morning session. In the afternoon session members looked at objectives to focus on and set a tentative time frame.

Members were asked to look at these five strategic initiatives and jot down notes regarding who the lead person should be, what the target date should be and what timeframe there should be for each action step. Members decided they would like the final strategic plan to contain two types of grids—one to show at a quick glance the areas of services and which counties have them and a second that would give the details of provider name and funding source as well as county. The Plan will also include the gaps in services needs which were identified at the planning session and the mission the group developed. Some changes to use of Child Welfare Services funds have been announced: counties are to use 2007 CWS funds

to fill identified service gaps and the 2006 rollover funds may fund an expansion of service or a one-time only grant of funding. Either one county or region can request these funds. Ruth asked members what they would like to do about the development of the strategic plan and Honorable Jack Tandy suggested that Stacy Lozier & Ruth Alewine write the plan using the guidelines from the State and bring it back to members at December's meeting. Michael Williams mentioned the placement person that tracks costs. Ruth stated that she will be meeting with Shana Bolden to see if she could do this as part of her practicum.

- 3. Third Order of Business Summary of Discussion:** Possible sites for the Dr. Toni Laskey training. Honorable Jack Tandy mentioned that he inquired on the site that he mentioned at the last meeting. This facility will hold 150-200 people. Although it is not completed at this time, he has been assured that it will be completed by the training date. He also mentioned that there would be a possibility that lunch would be included.
- 4. Forth Order of Business Summary of Discussion:** Update on Community Partners was given by Karla Davis. She handed out September's financials. She then introduced some of the members of the steering committee Kelly Bauermeister, Quinco and Sarah Sullivan, Fountain Consulting. Karla will send entire list to Ruth to include with RSC minutes. Karla gave members the mission & vision statement prepared by the steering committee. Karla informed members that the first round of interviews was getting started. There are four scheduled today, with second round on December 4 or 5. The new protocol for finger printing will be take as long as 6 weeks to complete with a possible additional 2 weeks for new employees. Children's Bureau will be paying for the \$39.00 fee for the fingerprints. Ruth asked Karla if they could hire conditionally as the state does for DCS employees. On January 1 the program will begin accepting referrals from DCS. Families will have to sign a release in order for information to be released to DCS. If they refuse they can still receive services. A court order will override a refusal of signed release. Karla asked members if these referrals should be open for other providers, such a Healthy Families, who currently have six families needing services. Honorable Jack Tandy commented that it would be good to open for all families. Karla commented that in Marion County they had to prioritize which families they would serve by putting them in high/med/low. DCS will be priority. Karla will have a report for January & February. The liaison will be on-call 24 hours and will be carrying a pager. They will also have a binder / book to take with them for demographic and services information and emergency information. They will be using a Healthy Families Parenting Inventory assessment tool with the family at the

beginning of services and at discharge and it hoped the families will show improvement. The tool has been revamped to a degree and the State feels that it is a good tool to use, however, there are some concerns about how the families' level of literacy will impact use of the tool. It was noted that liaisons can read the tool to them, but they are not allowed to discuss the questions with family. The family will need 20 un-interrupted minutes to complete questions. Judge Mollo asked if there will be data as to DCS families. Karla stated that if the family signs a release for info to be released it can be. Families will be tracked by Datatude, the same program that Healthy Families uses. Karla provided a variety of other paperwork that will be used, including the referral form—it was noted that the referral form is missing fax #, but form can be sent electronically—fax number will be added.

Next Meeting Date, Location and Time:

December 19, 2006

January 16, 2007

February 20, 2007

March 20, 2007

Bartholomew County DCS Conference room, 8:30 – 10:00

Meeting Adjourned at: 10:00 a.m.